



Permit #F00139425

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00139425

Type of Permit: FILMING

Release Date: 06/29/2018

Production Company OHIO UNIVERSITY

Producer Kyle Henke

Insured Company Name OHIO UNIVERSITY

Director Iggy Cossman

Contact Phone No. 1 740-972-6040

1st AD Cody Pomeroy

Contact Phone No. 2

Fax

Production Manager Elizabeth Miller

Address 169 WEST UNION ST

FilmL.A. Coordinator Angel Miranda

ATHENS, Ohio 45701

Production Title A PARK BENCH

Location Manager Elizabeth Miller

Type of Production Student

Primary Phone Mobile - 937-578-3441

Secondary Phone

Location Assistant Elizabeth Miller

Primary Phone Mobile - 937-578-3441

Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT \$25.00
FEE SIMPLE

Total Permit Fee \$1,393.00

LA CITY DEPT OF REC AND PARKS PARK \$1,140.00
MONITOR FEE

Number of Locations 1

LA CITY DEPT OF REC AND PARKS MONITOR \$228.00
REPORTING FEE



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Insured Company OHIO UNIVERSITY
Production Title A PARK BENCH

Location Manager Elizabeth Miller
Primary Phone Mobile - 937-578-3441
Secondary Phone

Location Address 6300 Balboa Blvd, Los Angeles, CA, 91316

Location Name ANTHONY C. BEILENSON PARK/LAKE BALBOA PARK

Location Type Park

Film Dates 6/29/2018 - 6/29/2018 14:00 - 20:00 1 day
6/30/2018 - 6/30/2018 08:00 - 18:00 1 day
7/1/2018 - 7/1/2018 06:00 - 20:00 1 day

Open or Closed to the Public Open

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must maintain local/emergency access
No cast or crew parking on area streets

Please see attached documents F139425 Letter.pdf
F139425 ID.jpeg
F139425 Guidelines.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	5		Cast	2
	Generator	1		Crew	16
				Rec & Park	1
				Monitor required	

Filming Activities Handheld equipment; Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 06

Police: Los Angeles Police Department **Fire:** Los Angeles City



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Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM Nicole Robottom
OFFICE
LOS ANGELES CITY POLICE DEPARTMENT Vincent Aguirre

Coordinator Note RAPG REF: 61479.

Coordinator Note LAKE BALBOA PARK - AND OVERFLOW LOT.

Coordinator Note ONE REC AND PARK MONITOR REQUIRED:
6/29, 14:00 - 20:00 HOURS.

Coordinator Note ONE REC AND PARK MONITOR REQUIRED:
6/30, 08:00 - 18:00 HOURS.

Coordinator Note ONE REC AND PARK MONITOR REQUIRED:
7/1, 06:00 - 20:00 HOURS.

Parking Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.



OHIO
UNIVERSITY

Scripps College of Communication

School of Media Arts & Studies
Schoonover Center 319
1 Ohio University Drive
Athens OH 45701-2979

T: 740.593.4870
F: 740.593.9184
www.mediaschool.ohiou.edu

June 20, 2018

To Whom It May Concern:

This letter verifies that *A Park Bench* is a student project to be produced as part of the 2018 Summer-in-LA Program at Ohio University. Elizabeth Miller is a student in the OHIO-in-LA Program, serves as a Producer for the project, and will receive academic credit from Ohio University for her participation.

I serve as Director of the OHIO-in-LA Program and will oversee the production. If you have any questions or need additional information, please feel free to contact me at cooperr@ohio.edu or 740-707-8205. Thank you!

Sincerely,

Roger Cooper, Director
OHIO-in-LA Program



Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

LAKE BALBOA PARK AND OVERFLOW LOT

- **Ok to film at Lake Balboa Park on north side (see attached plot plan).**
- **Ok for 2 minute standard IPC or at the discretion of the site monitor.**
- **Ok for 2 minute standard ITC with LAPD on main road behind and adjacent to the playground area.**
- **Ok for free standing pop up tent on grass, no staking allowed into turf areas (see attached plot plan).**
- **May not enter the lake at any time.**
- **Ok to park crew cars at the overflow parking lot (see attached plot plan).**
- **May not remove any park benches.**
- **No trimming of any vines or lattice around park benches.**
- **Not allowed to park in the parking lot at Woodley Lakes Golf Course.**
- **May not block or restrict access into the parking lot.**
- **Company must use caution for patrons while offloading equipment.**
- **No vehicles or set up allowed on walking/bike paths.**
- **Must maintain public access on walking/bike paths.**
- **Use of City utilities (water and electricity) is \$75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Security guards must be posted at the main entrance at sunset when the park closes to allow the production company access until they have wrapped.**
- **Company does not have exclusive use of anyone area of the park and must work around park and maintenance activities.**
- **Must use caution for bicyclist using bike path and walkers and dogs on the walking path.**
- **Drivers must use caution for pedestrians while driving in and out of the overflow lot and or paved parking lots at all times.**
- **Company may not double park any vehicles along the main road and may not interfere with pedestrian or vehicular traffic.**
- **No vehicles are allowed to be parked on the bike path.**
- **May not stage equipment along the walking/bike paths.**

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-139425 OHIO UNIVERSITY "A PARK BENCH"